

Application to sit IGCSE Mathematics Exam January 2023



Homefield Road, Douglas, Isle of Man, IM2 6RB Tel
648200 E-mail: exams@ucm.ac.im

PLEASE NOTE: UCM Exams Office cannot advise you on which qualification to sit or how to prepare for an examination. You may wish to seek advice from a tutor before making your entry.

Please write clearly, to ensure your examination entry details are correct.

Name, as it should appear on your exam certificate (you must have Photographic ID to verify this name such as Passport, Driving License or other Government issued documentation with photo and date of birth):-

Date of Birth:-

Telephone Number:-

Address:-

E-mail Address:-

Please confirm which level of the qualification you wish to enter below:-

		Fee £
Pearson Edexcel	IGCSE Mathematics Foundation 4MA1 <input type="checkbox"/>	£57.10
	Paper 1F Tues 10 January 2023 morning Paper 2F Tues 17 January 2023 morning	
	IGCSE Mathematics Higher 4MA1 <input type="checkbox"/>	
	Paper 1H Tues 10 January 2023 morning Paper 2H Tues 17 January 2023 morning	
UCM Exam Services Fee		£228.00
Total Payable		£285.10

If you have any access arrangements, please contact us as soon as possible.

If you have any specific needs that will need to be accommodated, within the rules defined by the Exam Board regulations, e.g. access arrangements, please attach appropriate evidence to support your application.

Notes for Candidate:

1. No examination entry will be made until your completed confirmation form has been returned and all costs have been paid in full
2. You must complete the declaration and return your completed form before the stated deadline or your examination entry may be declined.
3. Please bring photographic I.D. such as a passport or driving licence to the University College Isle of Man reception. The same I.D. must be produced at the examinations.

Deadline to submit entry form:

8th October 2022

We advise you to make and confirm your entry as early as possible. An email confirmation of your entry will be sent to you on or before 31st October 2022 and you will be sent further details of the examination arrangements by 30 November 2022.

Further information for candidates:

1. Requests to enter the examination must be sent in advance of the deadlines stated and returned completed and paid in full by the UCM entry deadline. No requests for entries will be accepted after the deadline has passed.
2. Any request for amendments or additions to exam arrangements made after the exam entry has been booked, will incur an additional administration fee of £40.
3. UCM reserves the right to decline any request for entry to an examination without cause to prioritise the needs of the staff and students of UCM.
4. Candidates are required to follow the UCM Exams Service Charter and adhere to all rules and regulations set by UCM and the Awarding Body. Any form of abuse or misconduct may result in you being removed from UCM and denied any opportunity to sit further examinations. A copy of the charter is available upon request or from www.ucm.ac.im
5. No refunds will be given once an examination entry has been processed
6. In the event that physical exams are suspended due to events beyond the control of UCM, such as the Covid pandemic, please note that your entry may be withdrawn and refunded. UCM will respond in accordance with the guidelines set by the awarding bodies and local policy and attempt to provide an alternative to the examination if it is available.
7. Refunds will not be given in cases of non-attendance at an examination.

Declaration By submitting this form I agree that:

The information I have supplied is correct to the best of my knowledge, I agree to abide by UCM's Student & College Agreement, Code of Conduct and ICT User Agreement (which can be found as www.ucm.ac.im) and I understand that any personal data submitted on the application form will be processed for the purposes of education and training administration, including analysis for management and statutory returns.

Any information will be processed by UCM in accordance with the General Data Protection Regulations (GDPR) 2018 and will be disclosed where relevant to third parties for the purposes of education and training and examinations.

Personal data will be kept whilst still relevant to the original purpose for which it was collected and in accordance with the limitation periods enshrined within the GDPR 2018

Criminal Conviction Disclosure

Have you ever been convicted in a criminal court, or cautioned, or bound over to be of good behaviour for an offence (not including motoring offences), offences under the Income Tax Act 1970 and offences under the Social Security Administration Act 1992? **YES / NO**

Please note that you do not need to disclose convictions which are considered to be 'spent' pursuant to the Rehabilitation of Offenders Act 2001.

Please note that if your answer is yes, you should provide details of the date and type of conviction together with any sentence. We will treat all such disclosures as confidential.

By ticking this box, I agree with all of the above statements (to be completed in all cases)

For office use only

Date Request received:	Entry Made by Exams Office:	Receipt No -	Amount Paid:
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